



ILLEGAL & ADDICTIVE SUBSTANCE POLICY

INTRODUCTION

1. GippsTAFE is committed to ensuring that all learners understand their individual responsibility whilst studying at GippsTAFE.
2. This Policy provides advice to teachers and learners at GippsTAFE regarding the use of illegal and addictive substances.

POLICY

1. GippsTAFE will not tolerate the unlawful use, possession, sale or transfer of drugs or narcotics within the meaning of the *Crimes Act 1958*, *Drugs, Poisons and Controlled Substances Act 1981*, or any other subsequent legislation by a learner, whilst on GippsTAFE premises, attending scheduled classes, GippsTAFE excursions or a work placement.
2. Any such activity involving drugs or narcotics which occurs outside GippsTAFE premises, will not be tolerated if the activity:
 - adversely affects a learners' performance;
 - jeopardises the safety of other learners, GippsTAFE staff or members of the public;
 - jeopardises the safety of GippsTAFE equipment; or
 - damages the reputation of GippsTAFE.
3. GippsTAFE will not tolerate any involvement with alcohol that adversely affects GippsTAFE or the learning environment. This includes learners that present on GippsTAFE grounds or for class in a perceived intoxicated state, possession by a learner of alcoholic substances on GippsTAFE grounds, or the consumption of alcoholic beverages during class.
4. **A learner who breaches this policy with regard to drugs, narcotics or alcohol will be immediately expelled from GippsTAFE with no recourse.**
5. GippsTAFE is a 'smoke free' environment. Smoking is not permitted by any person inside the boundaries of GippsTAFE grounds and buildings.
6. A learner who is found smoking inside the boundaries of GippsTAFE grounds and buildings will be given a verbal warning to desist. If a learner continues to smoke within the boundaries of GippsTAFE grounds and buildings they will be subject to the penalties outlined in the Student Discipline Policy.



SUPPORTING DOCUMENTATION

GippsTAFE Learner Discipline Policy
GippsTAFE Learner Discipline Documentation
GippsTAFE Learner Appeals Policy

APPLICATION

All learners of GippsTAFE

RESPONSIBILITY

Educational Performance Advisor

AUTHORITY

General Manager Teaching & Learning, August 2011
To be reviewed in August 2013