

DIPLOMA OF HUMAN RESOURCES MANAGEMENT

Build on your existing skills and get qualified for a career in Human Resources.



Designed to recognise your existing skills and build on your current abilities this course offers an opportunity to expand your career opportunities.

Throughout this course you will learn about human resource services, workforce planning and performance management systems, recruitment, selection and induction processes, employee remuneration and benefits, managing industrial relations and more.

This course will prepare you for work as a Human Resource Officer/Advisor, Industrial Relations Officer, Personnel Clerk or Personnel Officer.

COURSE DURATION

Part-Time: 1 year

This program allows you to achieve a diploma qualification in an accelerated timeframe.

DID YOU KNOW?

Successful completion of this course can also lead to further study at University.

www.gippstafe.edu.au

ENTRY REQUIREMENTS

It is preferable that applicants for this course have completed, or are able to provide evidence of competency in the majority of units required for, the BSB41007 Certificate IV in Human Resources OR have significant vocational experience in human resource management.

COURSE STRUCTURE

8 units of competency are required for this qualification including 3 core units and 5 non-core units.

Diploma of Human Resources Management - BSB50607	
Unit Code	Unit Name
Core Units	
BSBHRM501A	Manage human resource services
BSBHRM503A	Manage performance management systems
BSBHRM504A	Manage workforce planning
Non-Core Units	
BSBHRM510A	Manage mediation
BSBWRK509A	Manage industrial relations
BSBHRM505A	Manage remuneration and employee benefits
BSBHRM506A	Manage recruitment, selection and induction processes
BSBHRM509A	Manage rehabilitation or return to work programs

ASSESSMENT

Assessment for this course will include a combination of competency based assessment methods including assignments as well as work based projects and tasks.

OPPORTUNITIES FOR FURTHER STUDY

Bachelor of Business and Commerce – Monash University Gippsland

Bachelor of Business and Commerce (Global) – Monash University Gippsland

On successful completion of the Diploma of Human Resources at GippsTAFE graduates are guaranteed 4 units credit toward the above Monash University qualification.



FURTHER INFORMATION

Business Studies

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