



GippsTAFE Advanced Diploma of Management

The Advanced Diploma of Management will be of particular interest to those aspiring to senior managerial roles in a large organisation and those who have a leadership role in smaller organisations.

The course will focus on the management of teams, departments and projects – the skills essential to be a successful manager. The program recognises that senior management and leadership are all about performance and change. This qualification reflects the role of individuals who have senior or managerial responsibilities. They may oversee the work of others or have specialised roles where they do not supervise others but provide strategic leadership.

This program taps into the existing competencies of managers and, through a series of workshops and assignments, gives the participants the skills and competencies to successfully manage businesses and people in an ever-changing workplace.

COURSE DURATION

- Part time: 10 months

COURSE LOCATIONS

- Warragul
- Academy (Traralgon)

STUDY MODES

- On campus
- Flexible
- Recognition of Prior Learning (RPL)

CAREER OPPORTUNITIES

- Area manager
- Department manager
- Regional manager

ENTRY REQUIREMENTS

- Be least 18 years of age and submit a direct application and attach a resume with training records
- Hold a Diploma of Management or Degree Qualification or
- Diploma qualification + one year of managerial experience or
- Two years+ of managerial experience

RECOGNITION OF PRIOR LEARNING (RPL)

Did you know your existing skills and experience could count towards the attainment of a nationally recognised qualification?

To find out more visit the GippsTAFE website or contact us to discuss your options.

DID YOU KNOW?

This course could lead to credit into the Bachelor of Applied Management at the University of Ballarat.

FURTHER INFORMATION

To find out more, visit the GippsTAFE website, or contact:

Business Services

Phone: (03) 5622 8500

Email: nicolebo@gippstafe.edu.au

Fax: 1300 094 661

Post: PO Box 3279, GMC 3841



COURSE STRUCTURE

ADVANCED DIPLOMA OF MANAGEMENT - BSB60407	
Unit Code	Unit Name
Core Units	
BSBWOR501A	Manage personal work priorities and professional development
BSBMGT616A	Develop and implement strategic plans
BSBMKG609A	Develop a marketing plan
BSBHRM604A	Manage employee relations
BSBFIM601A	Manage finance
BSBMGT605B	Provide leadership across the organisation
BSBMGT608C	Manage innovation and continuous improvement
BSBINN601B	Manage organisational change
Final Workshop	Major project presentation