

ADVANCED DIPLOMA OF ACCOUNTING

Are you ready to launch into more challenging and rewarding accounting roles?



Develop and extend your understanding of accounting concepts by enrolling in this course from our innovative business studies department. Gain the skills required for advanced accounting roles in financial management and public arenas.

This qualification will prepare you for employment in the accounting and finance field. Such employment positions may include accountant, tax agent, office manager or similar professional accounting roles. You will also be eligible for registration as an associate member of the National Institute of Accountants (NIA).

COURSE DURATION

Full-Time: 6 months*

Part-Time: 24 months*

**Subject to completing all entry requirements*

DID YOU KNOW?

Successful completion of this course can also lead to further study at University.

www.gippstafe.edu.au

ENTRY REQUIREMENTS

Preference will be given to applicants who have completed the Diploma of Accounting or who work in an accounting environment.

Applicants will be required to have completed or demonstrate competency in the following units:

Industry Core Units (4 units)	
FNSICGEN301B	Communicate in the workplace
FNSICGEN302B	Use technology in the workplace
FNSICGEN304B	Apply health and safety practices in the workplace
FNSICIND401B	Apply principles of professional practice to work in the financial services industry
Prerequisites Units (5 units)	
FNSACCT502B	Prepare income tax returns
FNSACCT503B	Manage budgets and forecasts
FNSACCT504B	Prepare financial reports for a reporting entity
FNSACCT506B	Implement and maintain internal control procedures
FNSACCT507B	Provide management accounting information

COURSE STRUCTURE

17 units of competency are required for this qualification including 10 core units and 7 non-core units.

Advanced Diploma of Accounting - FNS60204	
Unit Code	Unit Name
Core Units	
FNSACCT602B	Audit and report on financial systems and records*
FNSACCT603B	Implement tax plans and evaluate tax compliance*
FNSACCT607B	Evaluate business performance*
FNSACCT613B	Prepare and analyse management accounting information*
FNSACCT614B	Prepare complex corporate financial reports*
PSPPROC50AA	Establish contract management arrangements
FNSACCT604B	Monitor corporate governance activities
FNSACCT6013	Prepare complex tax returns and lodgements*

*Denotes a pre-requisite competency is required for the completion of the competency unit

ASSESSMENT

Assessment for this course will include a combination of competency based assessment methods including classroom testing, observation of training presentations, discussions, written work or workplace observations.

OPPORTUNITIES FOR FURTHER STUDY

Bachelor of Business and Commerce – Monash University Gippsland

Bachelor of Business and Commerce (Global) – Monash University Gippsland

On successful completion of the Advanced Diploma of Accounting at GippsTAFE graduates are guaranteed 8 units credit toward the above Monash University qualification.



FURTHER INFORMATION

Business Services

Phone: (03) 5127 0281

Email: business@gippstafe.edu.au

Post: PO Box 3279, GMC 3841

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